

**Notice of Findings**

**Notice To:** Monica Costalez - Director  
**Facility Name:** ST. ANTHONYS PRESCHOOL  
**Owner:**  
**Site Address:** 1145 West 20th street  
**City/State/Zip:** Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/24/2019, and investigated by Ashley Dame.

A statement of childcare allegation, CPL-4821, was provided on 10/01/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 3. Provider, Director, and Staff Requirement  
(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

Allegation: Reporter alleges an unqualified adult was caring for a child who needed fist aid.

Explanation of Findings: Explanation of finding of non-compliance as an unqualified adult brought the injured child into the office.

Action Required: Please submit a corrective action plan detailing how you will assure only qualified staff care for children,

Corrective Action Plan Due Date:  
Corrective Action Plan Achieved Date: 11/13/2019  
Compliance Due Date: 11/08/2019  
Compliance Achieved Date: 11/13/2019

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Robyn Harbison  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3985  
Email: Robyn.Harbison@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature: \_\_\_\_\_

Nichole Anderson for Robyn Harbison

Date: \_\_\_\_\_

CC:

Cyndy Novotny - Board Representative  
cyndy.novotny@sascasper.com